

ENROLLMENT & REGISTRATION: MS STUDENTS

AVOID \$100 IN LATE FEES

- **Enrollment:** Go on WebReg to enroll in 12 units (see below). If you miss the enrollment deadline (see TritonLink's calendar for Enrollment and Registration), you will be assessed a \$50 late penalty. If you miss the enrollment deadline, you usually also then miss the Registration deadline (see next bullet), and will have another \$50 in penalties assessed.
- **Registration:** You must first have enrolled (see above) before the system knows how much to bill for fees. Fees must then be paid by the deadline or a \$50 penalty will be assessed. If you are a TA, then most of your fees will be automatically paid by the University. **YOU** must pay the balance of fees (currently \$141.50/quarter) by this deadline. If you prefer to have your \$141.50 paid out over a couple of paychecks, you must turn in the TA Fee Deferment request by that quarter's deadline. See Jackie Johnson for assistance with this form.

WHAT TO TAKE

- **Minimum 12 units upper-division and grad courses** (courses numbered 100+), unless approved for part-time study (see next bullet). Lower-division course units do NOT count toward the MS units OR toward the 12 unit requirement; grades earned in them DO count in your overall GPA.
- **Only 12 units of upper-division coursework will count for the MS.**
- **MS students must complete a minimum of 20 units every three quarters.** If you wish to take 6 or fewer units, you must fill in a Half-Time Study form; please do this prior to the Registration deadline (see above). Remember that those registered in fewer than 12 units are NOT eligible for support that quarter, including pay as a TA or as a graduate research assistant. Please come to the Student Affairs Office, York 4010, for assistance or questions.
- **Take ALL classes for a letter grade** (e.g., A,B...) unless offered S/U only.
- **Lecture courses:** As chosen in consultation with your MS faculty adviser.
- **Chem 500** (TEACHING, 4 units): Enroll **every quarter you TA**. Attend the affiliated weekly TA Training seminar the first quarter you TA in our department.
- **Coursework MS student may enroll in Chem 297 or Chem 298** (NON-THESIS RESEARCH, 4 units): MS grads who opt to enroll in this must first get permission from the faculty with whom they wish to do non-thesis research. Chem 297 is for students who will spend an entire quarter in one lab. Chem 298 is for students who will do three four-week rotations with biochemistry faculty.
- **Thesis MS students enroll in Chem 251** (GROUP MEETING, 2 units): Thesis MS students enroll in Chem 251 units EVERY quarter AFTER officially joining a group. **There are a number of faculty associated with each section ID of Chem 251;** the **Schedule of Classes** shows *all* the faculty affiliated with each section ID, but **WebReg** shows only one of the faculty. For this reason, you need to use the Schedule of Classes to figure out the correct section ID for your adviser. Sorry!
- **Thesis MS students enroll in Chem 299** (THESIS RESEARCH, up to 12 units/quarter).