Resources and Problem Resolution Flowchart

**Chemistry & Biochemistry Graduate Students**

For most issues or conflicts, start with our department. If issues cannot be resolved in the department, GEPA is a possible path for support and/or appeals.

1. **Faculty Advisor/PI**
2. **Dissertation Committee**
3. **Research Track Lead**
4. **Grad Coordinator**
5. **SA Director**
6. **Vice Chair (VC) Graduate Education**
7. **Vice Chair (VC) EDI & Climate**
8. **Vice Chair (VC) Undergraduate Education**
9. **First-Yr. Advisor**
10. **Department Chair**
11. **Grad Ed & Postdoc Affairs**
12. **School Dean**
13. **Campus Offices**

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**Do you have a question or issue related to ...**

- **Your research project?** Direct first to your PI and/or Committee. If unresolved, contact VC-Grad.
- **Your coursework?** Consult the instructor of a specific class; a 1st-Yr Advisor about a program of study; and SA staff re: scheduling/other.
- **An IA/TA-ship?** Communicate with the course instructor. If unresolved, contact VCUE. Consult SA about general expectations.
- **A student life - funding, housing, residency, etc.?** Communicate with SA staff and your PI. If issues persist, contact VC-Grad.
- **Interpersonal conflict?** With Co-worker(s): Inform your PI. With your PI? Seek guidance from VC-Grad. With others? Consult VC-EDIC.
- **External (personal) issues?** Depending on comfort level, connect with your PI, the VC-EDIC, or SA staff. Consult campus offices.

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Bias, harassment or discrimination that you have witnessed or experienced? Contact the Department Chair or Vice Chairs (VCs). Report (may do so anonymously) to both the department (chem-diversity@ucsd.edu) and the campus (reportbias.ucsd.edu).

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**EARLY ACTION is KEY! Please reach out.**

We are here to support you and ensure that you have a safe, productive, and empowering graduate school experience. Please keep in mind that all UC Staff are responsible employees while on the job. For confidential resources, you can also consult the campus offices (*) listed above.